

NEW RULES FOR OUR UNDERGRADUATE PROGRAM

Increase of Admission GPA for Transfer Students (from 2.25 to 2.5)

To be admitted to the College of Engineering, transfer students must have a cumulative GPA of 2.5 or higher on all college work attempted. In addition, they must have a GPA of 2.5 or higher in each of college level chemistry, math, physics and English courses.

They must have attempted at least one college level mathematics course, and at least one college level physics or chemistry course.

If they have attempted engineering courses, they must also have a min GPA of 2.5 in those courses. Transfer grades of D are not accepted by the University of Houston.

Two Attempts Rule

Engineering students can attempt any engineering course **no more than two times**. Attempt includes the grades of A-F, W, I, or Q. This rule will be applied starting in Fall 04.

If a student has already attempted an engineering course prior to Fall 04 he/she will be allowed up to three attempts in that course.

Those students who register for the first time in a course during or after Fall 04 will be subject to the two attempt rule in that course.

Students who fail the two-attempts rule must change to a new major.

Probation/Suspension in the Major (this replaces the current “contract” system)

We have instituted a major probation/suspension system. Once a student has attempted a certain number of hours in their major (CHEE 1331, 2331, and 2332 for the ChE department), he is required to obtain a (cumulative) GPA of 2.25 or higher in these courses in order to continue in the major.

The major GPA of 2.25 must be maintained at all times until the last semester before graduation. If a student does not meet this major GPA criterion, he is placed on engineering major probation.

If in a succeeding semester, while on probation, the student does not meet the 2.25 GPA criterion, he is placed on engineering major suspension.

Students on major suspension are not allowed to take engineering courses during the semester on suspension. They may take non-engineering courses, or change their major out of engineering.

Students may petition for readmission to the Associate Dean for Undergraduate Programs. Readmission is not guaranteed. If readmitted, the student will be on probation during the semester of readmission.

Only two major suspensions are allowed. Students must transfer out of engineering after two engineering major suspensions.

Changing to a New Major

If a student fails to meet the 2.25 GPA or 2 attempts rule, the student must change major or transfer out of the college of engineering.

To be able to change to another engineering major, a student must:

- (a) Have the approval of the Associate Dean for Undergraduate Programs and the Chairman of the Department they wish to transfer to.
- (b) Have math and chemistry/physics GPAs of 2.5 or higher.
- (c) Have not failed courses similar to (or the same with) those offered in the department they wish to transfer to. For example, a student in Civil Engineering who has failed the CIVE 1331 (computing) course, would not be allowed to transfer to Chemical Engineering that requires a similar (or the same) course.

New Grade of Q

Last year, the provost's office, acting on advice from the Undergraduate Council, the Faculty Senate, the Council of Deans, the Associate Deans Group, and the Council of Chairs, approved a grade of Q (Quit) for 1000 and 2000 level courses, effective Fall 2004. The grade of Q means that the student was not passing at the time he/she requested that grade, but the grade does not count toward the GPA. We anticipate that students who wish to drop a course will first ask the instructor if they are passing the course. If they are passing, they will probably withdraw, using the traditional form, getting the instructor's signature and a grade of W. If they are not passing and are otherwise qualified (see below), they may elect a Q, using a special form that is submitted directly to the Office of the Registrar and that requires no action on the part of the instructor. If the student elects a Q in the course, that grade will appear on the final grade sheet. Like the grade of W, the Q will appear on the student's transcript (with the explanation, Quit while Failing). Also like the grade of W, the Q will not count toward the student's semester or cumulative grade point average (all other grades, including F, do count toward the GPA). Once elected, the grade of Q cannot be changed, unless a student is subsequently found guilty of an academic honesty violation in the course in which the student elected a Q. (The Q grade cannot be used to escape an academic honesty penalty.) Students may acquire no more than three Q grades. The Registrar's Office will automatically convert any excess Q grade to an F.

There are several restrictions on the use of a Q grade:

1. The student must be seeking a first baccalaureate degree.
2. The Q is available only for a freshman or sophomore (1000 or 2000) level course.
3. The Q is available only for a course taken in Fall 2004 or later.
4. The student must submit a Q Request form directly to the Registrar's Office.
5. The Q Request must be submitted between the Last Day to Drop Without a Grade and the Last Day to Drop a Course.